

CURRENT
JJPOC Workgroup Process

a) Workgroup meeting schedule:

- Meeting frequency – as noted in the strategic plan workgroup will meet once every other month or as determined by the workgroup co-chairs.
- 90 minutes or as determined by the workgroup co-chairs
- Workgroup schedule will be set at the beginning of the year.

b) Workgroup work plan:

- Work plans are developed at the beginning of the year and presented to JJPOC within the first quarter of the year.

c) JJPOC Work Group Charge and Representation:

- Work Groups- The membership of a work group is made up of committed individuals who represent key stakeholders of the group's charge and goals. There is no limit to the number attendees from each state agency or non-profit organization.
- Executive Committee- This committee provides oversight to all of JJPOC's work groups and subgroups. The executive committee acts as a liaison to the JJPOC.
 - Representation:
 - Co-chairs of all the named workgroups,
 - One representative from the following: Legislature, Child Advocacy, DCF & DOC
- Cross-Agency Data Sharing Work Group- This work group is a resource and support for all JJPOC workgroups. This group coordinates the process of data integration process to link data related to children across executive branch agencies for purposes of evaluation and assessment of programs, services and outcomes in the juvenile justice system. Through their access to data, they will secure and provide appropriate interagency data for use by the workgroups. They assist in the development of measures, but more importantly, provide insight into their efficacy and feasibility and identify any barriers in funding needs.
 - Representation:
 - Membership of the working group shall include, but not be limited to, the Commissioners of Children and Families, Correction, Education and Mental Health and Addiction Services, or their designees; the Chief State's Attorney, or the Chief State's Attorney's designee; the Chief Public Defender, or the Chief Public Defender's designee; the Secretary of the Office of Policy and Management, or the secretary's designee; and the Chief Court Administrator of the Judicial Branch, or the Chief Court Administrator's designee.
 - The group shall include persons with expertise in data development and research design.

- Incarceration Work Group- This work group is committed to ensuring age appropriate service are provided to confined youth, proper staff training and standards are met, and ultimately achieve the goal of decreasing incarceration among youth and emerging adults.
 - Representation:
 - CSSD, DOC, DCF, Advocate, Attorney, contracted providers
 - **Entities identified in Strategic Goals that are not currently members:**
 - “police practices”
- Diversion Work Group- This work group is committed to diverting youth from the formal justice system through the use of community-based programs and supports. This work group explores ways to minimize/eliminate youth contact and right-size the justice system.
 - Representation:
 - Schools, non-profits/community-based programs, SRO’s, Governor’s Prevention Partnership, YSBs, JRBs, CSSD, DCF, NAMI, Police Dept,
- RED- The RED work group is committed to reviewing and addressing disparities in CT’s juvenile justice system based on race and/or ethnicity through police trainings and analysis of judicial practices.
 - Representation:
 - Advocate, Legal, Police Dept, DMHAS, CSSD, Attorney, The Village, Yale
- Group to Integrate Community Voice- This work group is committed to the collaboration between the JJPOC and members of the community as well as justice involved youth and their families. In order to understand some of the problems that need to be addressed in the area of juvenile justice, we need to reach the populations that are directly affected by the problems and solutions.
 - Representation:
 - “ first-hand experience with the juvenile justice system”
 - young people with current or prior juvenile justice system involvement
 - parents, guardians, and family of those with current or prior juvenile justice system involvement
 - victims of offenses committed by juveniles
 - those who live in communities with a high rate of juvenile arrests
- Education Committee- This committee is legislatively mandated to propose concrete, specific and actionable solutions to improve the education for youth in an out-of-home placement in the juvenile justice system.
 - Representation:
 - State agencies (DOC, SDE, CSSD)
 - School districts (Bridgeport, New Haven, Hartford, etc.)
 - Nonprofits responsible for educating youth in placement
 - **Other Entities to be invited to committee:**
 - Journey House?
 - New- Boys and Girls Village, Milford CT?

- Subgroups- Created for the purpose of discussing specific issues and areas of expertise and focus within a task or charge of the workgroup.
 - Representation: Content experts, select members of workgroup

c) Decision Making Process

- Executive Committee
 - Executive Committee members will not vote on the work group recommendations prior to JJPOC
 - The members will be informed of the proposed recommendations prior to JJPOC and have the right to add a dissenting opinion that will be presented to the JJPOC
- Work Groups
 - Based on the work group discussions, the co-chairs will come to a decision based on the general consensus of the work group
 - Work group members who are in disagreement with the majority of the work group have the right to add a dissenting opinion
 - The work group co-chairs will then be responsible for:
 1. Informing the Executive Committee of the both the proposed recommendations of the work group and the dissenting opinions
 2. Presenting the proposed recommendations of the work group and the dissenting opinions to the JJPOC for voting
- Guidelines
 - 50% of voting members/agencies shall constitute a quorum
 - During any decision, majority rules amongst the voting members